

**RESOLUTION: OPEN PUBLIC HEARING ON 2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ELIGIBLE PROJECTS:**

Motion made by _____ and seconded by _____ to open the public hearing on 2025 Community Development Block Grant eligible projects scheduled for 7:30 PM this evening.

**NOTICE OF PUBLIC HEARING
NOTICE TO THE CITIZENS OF THE TOWN OF COLLINS**

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing on **October 15, 2024 at 7:30 pm** at the Collins Town Hall, 14093 Mill Street, regarding the use of Federal Community Development funds on the Town of Collins.

The Town of Collins is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low- and moderate-income persons in the Town of Collins.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Town of Collins selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Town at 532-4887 ext. 101 by October 10, 2023.

**RESOLUTION: CLOSE PUBLIC HEARING ON 2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ELIGIBLE PROJECTS:**

Motion made by _____ and seconded by _____ to close the Public Hearing on 2025 Community Development Block Grant eligible projects, at _____ PM.

RESOLUTION: ADVERTISE FOR 2025 WINTER RECREATION STAFFING

WHEREAS, the Town of Collins provides recreational services to the youth of the Town, and

WHEREAS, the Recreation Program requires a Recreation Supervisor PT and Recreation Attendants PT to oversee the participants activities.

NOW, THEREFORE BE IT RESOLVED, the Collins Town Board approve the following ad to be placed in the Gowanda Pennysaver and News and the Springville Pennysaver to run for the weeks of October 26, 2024 and November 2, 2024 and shall require all applications be delivered to the Collins Town Clerk no later than 4pm, Wednesday, November 6.

Town of Collins
is accepting applications for part time
Recreation Supervisor and Recreation Attendants for the
2025 WINTER RECREATION PROGRAM
Minimum age of 17 years with working papers
and must be available weekends.
Rate of pay ranges from \$15.95 - \$18.16 per hour.
Preference given to Collins residents.
Applications available Monday-Friday at the Towns Clerk's Office,
14093 Mill St, Collins (9am-5pm, closed 1-2pm) or on the Town website www.townofcollins.com
Completed applications will be accepted at the Town Clerk's Office
in person or by mail until Wednesday, Nov 6, 2024 at 4pm.

RESOLUTION: APPROVE PAYMENT APPLICATIONS NO. 4 (FINAL PAYMENT) TO LOUIS DEL PRINCE & SONS, INC (CONTRACTOR) FOR THE PARKING LOT IMPROVEMENTS AND WALKING TRAIL PROJECT

WHEREAS, the contractor for the Parking Lot Improvements and Walking Trail Project, Louis Del Prince & Sons, Inc, has completed all aspects of the project, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves payment application No. 4 (final payment) to Louis Del Prince & Sons, Inc in the amount of \$54,372.40 to include return of all retainages, and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

RESOLUTION: RANK 2025 ERIE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT REQUESTS:

Motion made by _____, and seconded by _____ to authorize Kenneth E. Martin, Supervisor, to sign, submit, and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following project(s), upon approval of ECCDBG:

1. Rural Transit Van Program
- 2.
- 3.

RESOLUTION: APPROVE 2025 – 2030 ASSESSOR SHARED SERVICES AGREEMENT

WHEREAS, the Town of Collins is presently in a six-year agreement, expiring on 09/30/25, with the Towns of Evans and North Collins for sharing Assessor services, and

WHEREAS, the Town desires to enter into a new six-year Assessor Shared Services Agreement to coincide with the next six-year term of its Appointed Assessor.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves entering into a new Assessor Shared Services Agreement between the Towns of Evans, Collins and North Collins to run from 01/01/2025 to 12/31/2030, and that the Collins Town Supervisor be authorized to sign the agreement.

RESOLUTION: APPROVE TOWN OF COLLINS 2024 – 2025 EMPLOYEE HEALTH INSURANCE PLAN

Motion by _____, and seconded by _____, that the Collins Town Board will continue to offer its full-time employees Health Insurance through the HMBSBC Plan for the period of 12/1/24 – 11/30/25.

RESOLUTION: APPROVE TOWN OF COLLINS – ERIE COUNTY SPCA AGREEMENT

WHEREAS, the Erie County SPCA has served notice that it is cancelling its 2023 Agreement with the Town of Collins, effective October 10, 2024, and

WHEREAS, Erie County SPCA has offered a new agreement to the Town which commences on 10/10/2024, and

WHEREAS, the Town of Collins wishes to retain the services of the Erie County SPCA for dog adoption services.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves entering into a new agreement with the Erie County SPCA commencing on 10/10/2024 and that Town Supervisor be authorized to sign the agreement.

RESOLUTION: APPROVE DOG IMPOUNDMENT FEE SCHEDULE

WHEREAS, the Town desires to set new fees to be collected for dog impoundments which will be in line with the impoundment fees the Town must pay out under the Dog Shelter Agreement.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby sets the following fees to be collected on impounded dogs, effective 10/16/2024:

- 1st Impoundment - \$25.00 per day
- 2nd Impoundment - \$50.00 per day
- 3rd impoundment - \$75.00 per day

RESOLUTION: SET TOWN BOARD MEETING FOR MONDAY, OCTOBER 21, 2024 FOR WORKSHOP ON 2025 TENTATIVE BUDGET

Motion made by _____, and seconded by _____ to set a Town Board Meeting for Monday, October 21, 2024 to conduct a Workshop on the 2025 Tentative Budget.

RESOLUTION: APPROVE FIXED ASSETS APPRAISAL AGREEMENT WITH INDUSTRIAL APPRAISAL COMPANY

WHEREAS, the Town of Collins contracted with Industrial Appraisal Company in 2007 to do an appraisal of the Town's Fixed Assets, making the Town's appraisal seventeen-years (17) old, and

WHEREAS, it is recommended that a re-appraisal be conducted about every seven-years (7), and

WHEREAS, not all additions / subtractions of Town Assets were sent to Industrial Appraisal Company for inclusion in the annual Revaluation Program, resulting in the asset values maintained by Industrial Appraisal Company not matching those maintained by the Town's Auditor Drescher Malecki.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the Appraisal Agreement with Industrial Appraisal Company in the amount of \$8,950.00, to update the valuation of Town Assets, and that the Town Supervisor be authorized the agreement.

RESOLUTION: ENTER INTO EXECUTIVE SESSION

Motion made by _____, seconded by _____ to enter into an Executive Session to discuss Current Litigation at _____ PM.

RESOLUTION: RETURN TO REGULAR SESSION

Motion made by _____, seconded by _____ to return to Regular Session at _____ PM.